



## Independent Study (BMEn 8910) Tracking Form

Last Name	First Name	UMN Email Address	Student ID #
Independent Study Advisor	Department	Email Address	Phone
Study Start/End Dates	Semester	Grading Option <i>(Must be A-F to count toward BME degree requirements)</i>	

### Course Registration and Completion Procedures

- 1) Student and Independent Study Advisor work together to determine study topic and expectations. 1 credit = at least ~3-4 hours of work per week over a 15-week semester.
- 2) After the student and advisor agree on the terms of the independent study, the advisor indicates commitment to accept the Independent Study Advisor responsibilities (listed below) by signing here:

Independent Study Advisor Signature	Date
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- 3) Student returns Tracking Form AND a brief (1/2 to 1 page) description of the topic(s) to be covered to 7-105 Hasselmo Hall for approval by the Director of Graduate Studies. After the DGS approves the study, the student will be notified that they have permission to register for BMEn 8910:

DGS Approval	Requirement Fulfilled (Bio/Tech/Free)	Date	Permission #
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- 4) Student completes study under the supervision of the Independent Study Advisor.
- 5) At the end of the semester the Independent Study Advisor emails the final course grade to [bmengp@umn.edu](mailto:bmengp@umn.edu):

Grade	Date Entered
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- 6) The official grade for the course is entered on the student's record.

### Independent Study Advisor Responsibilities

- Specify expectations for the independent study, including topics to be covered, assignments to be completed, exams, etc.
- Submit grade at the end of the semester.

### Student Responsibilities

- Spend at least ~3-4 hours per week for every 1 credit of BMEn 8910 registration.
- Complete any requirements specified by advisor.